



# Welcome to Girlguiding Hampshire East

The safety and welfare of the girls in our care is of prime importance so we ensure that we have the knowledge base and experience to lead them and let them enjoy themselves.

Girlguiding adults are volunteers, so are not paid, but any equipment, food or other supplies bought for a unit can be reimbursed, as can administration costs and guiding-related travel. Receipts will be required.

Many Districts or units may also pay a contribution towards Leader's uniform.

There are all sorts of grants available to Leaders and members of Girlguiding—e.g.: for uniform, camping, international travel. Ask your District/Division Commissioner for more details

#### Useful telephone numbers / e-mail addresses

**Unit Leader** \_\_\_\_\_

**District Commissioner** \_\_\_\_\_

**Division Commissioner** \_\_\_\_\_

**Division Adult Support Co-ordinator** \_\_\_\_\_

**County Commissioner** Lyndsey Cook  
hantseastacc@outlook.com

**County Administrator** Karen O'Connor  
hantseastadmin@outlook.com

**Telephone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Website:**  
<https://www.girlguidinghantseast.org.uk>

## The Leadership Qualification

Leaders are trained adult volunteers. This lets us enjoy the satisfaction of providing a unique girl-only space, to give our girls and young women a voice, to remain relevant to today's girls in promoting equality and diversity.

Any woman over 18 can be a Leader as long as she is willing and able to make the Guide Promise and undertake the necessary training.

Like all Girlguiding qualifications it is competency based which requires you 'do' rather than 'know'. Each new Leader will be supported throughout by a team of mentors, who are experienced Leaders. Any relevant prior knowledge, skill or experience will be accredited.

There are four modules, which can be completed in any order.

Module 1	Your role in the Programme
Module 2	Your role in Girlguiding
Module 3	Your role in safety & unit administration
Module 4	Your role in managing the Unit

Mentors may be supporting more than one new Leader at a time, so you may meet as a support group and share experiences.

You may meet other, more experienced Leaders at Sectional Trainings, who are also completing Module 1 of this qualification, this is because they are changing Sections, perhaps from Rainbow to Guides, and are attending to understand the programme of their new section and how the girls behave at this age.

You will be required to hold a 1st Aid Qualification as a Leader, and the especially tailored 1st Response course is run at regular intervals in the County. This includes elements of safety for the girls as well as basic, common sense risk assessment. If you already hold a recognised 1st Aid Qualification you will be advised on what further information you need to know for Guiding.

You will also be required to complete a Safe Space Training, focussing on safeguarding issues.

This all combines to give confidence to be part of a team running a unit. There is always someone on hand to answer a query however small.

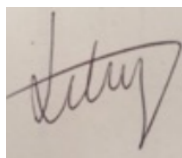
There are many other qualifications within Girlguiding that can be achieved in the same 'competence based' manner such as the 'Going Away With' scheme for taking the girls on a residential event.

## Contents

	Page Number
Welcome to Girlguiding Hampshire East County	4
About you	5
Who's Who	6
County Map	7
Communication in the County	8
Guiding - what's it about	8
Jargon Busting	9
The Leadership Qualification	10
Other useful contacts	11

## Welcome to Girlguiding

Welcome to Girlguiding South West England and thank you so much for volunteering. By joining us you will help girls build their confidence, have adventures, learn new skills, have loads of fun and share unforgettable moments together- no matter your experience, your background or how much time you have spare. As you embark on your journey as a volunteer with Girlguiding, I would like to wish you the best of luck in whatever role you decide is for you. My very best wishes,



Laura Cottey  
Region Chief Commissioner, Girlguiding South West England

## Welcome to Girlguiding Hampshire East

Thank you for joining the adult members of Girlguiding Hampshire East. We are all volunteers doing our best to help the girls and young women achieve their potential.

This booklet has been designed to give you some information about Guiding and specifically Guiding in Hampshire East. We have included some details of the people you might come into contact with through Guiding and some names of useful people you may have to contact from time to time.

It is also useful to have some information about how you and your unit fits into the Guiding family.

In our County we have several events each year where adults can meet to share ideas, make new friends and acknowledge our achievements. We look forward to meeting you at these events or at a training organised by the County team.

Thank you again and good luck with your future roles with Girlguiding Hampshire East.

Lyndsey Cook  
County Commissioner  
GGSWE November 2020

## Jargon Busting

BGIFC	British Guides in Foreign Countries <u>Note</u> - this is changing to British Girlguiding Overseas
C/I	County/Island or Counties/Islands
CC	County Commissioner - senior volunteer Leader and the administrative chair for the County/Island. She represents the County/Island on the Region Girlguiding Operational Committee
HQ	National Girlguiding Headquarters, 17-19 Buckingham Palace Road, London, SW1W 0PT. This is the administrative centre for Girlguiding.
DASC	Division Adult Support Co-ordinator
Div Comm	Division Commissioner
DC	District Commissioner
GO	Guiding Organiser - the secure database on which details of all adults and girl members in the organisation are held. This will include Join-us - the part where girls/adults register their interest to join Girlguiding
GOLD	Guiding Overseas Linked with Development (GOLD) - a programme for members of The Senior Section
GOLD Award	The highest award the girls can gain in each of the Girlguiding sections.
ICE	International Community Experience (ICE) - a programme for Guides
INTOPS	International Opportunities
OAA	Outdoor Activities Adviser
PLC	Patrol Leaders Council (Guide decision making forum)
POW WOW	Brownie decision making forum
RAINBOW CHAT	Rainbow decision making forum
REGION	Girlguiding South West England Region Headquarters, St Ann's Manor, 6-8 St Ann Street, Salisbury SP1 2DN. This is the administrative centre for the Region. It also organises trainings, activities and events and produces resource and activity packs.
SB	Skills Builder - staged skills activities completed in the unit.
TAC	Training and Activity Centre
TIQ	Try, Inspire, Qualify
UMA	Unit Meeting Activities also completed in the unit.
WAGGGS	World Association of Girl Guides and Girl Scouts

GGSWE November 2020

## Communications in the County

There are all sorts of ways you can find out what is going on in the County. Chatting over coffee works well!!

**E-news:** Our electronic newsletter (e-news) goes out each month to every Leader and Young Leader in the County, who has an e-mail. It contains reports of events, details of trainings, County events, and general information. Make sure you read yours.

**County/Island Website:** <https://www.girlguidinghantseast.org.uk> The website holds information about the different sections, the County team, forthcoming events and much more, take a look.

**Division/District Meeting:** Everyone is welcome and encouraged to attend and participate in their Division/District meeting. The frequency and format of these depends upon the Division/District but would normally be 3-4 times a year and can often be combined with a social event so that everyone has the chance to get to know and support each other.

### Guiding—what's it about??

Many of you will have been in Guiding before, maybe as a Brownie or Guide, and some will have been in contact with Guiding through their children. For those who have not, what is Guiding all about?

Guiding is a game—with a purpose. It provides opportunities for girls and young women to be challenged by new adventures and experiences and achieve a sense of pride in accomplishment. Guiding also teaches girls to understand and learn about the world, its people and cultures.

Girlguiding is part of a worldwide Movement which is open to every girl or young woman—regardless of race, faith or personal circumstances. Girlguiding has more than 600,000 members from Rainbows (aged 5-7), Brownies (aged 7-10), Guides (aged 10-14), members of The Senior Section including Rangers and Young Leaders (aged 14-25) and of course, people like you, the Adult members.

Each section for girls has its own programme and activities designed especially for that age group. The programme will help the girls to be challenged by new adventures and experiences, develop self-awareness, self-respect and self-confidence, make friends and have fun, learn to work with others, and appreciate the world around them.

You can find out about the aims and history of Guiding on the Girlguiding website [www.girlguiding.org.uk](http://www.girlguiding.org.uk)

## About you!

Along with this booklet you will receive further information about Girlguiding.

This gives an outline of the national organisation and definitions of what Girlguiding is. In this booklet we have tried to enlarge on that and show you how the local team works.

As an adult volunteer you might wish to

- help in a unit with a specific activity
- help in a unit regularly
- help with administration or finance

You are very welcome to join in all activities and trainings offered by the Region, County or locally.

Many adult volunteers decide to undertake the Leadership Qualification. This scheme works with your strengths and experiences and should take approximately six months to a year to complete, depending on the activities within your unit. You will be able to attend 'surgeries' or have a 'mentor' to support you through this stage.

You will find that many skills developed in Guiding will be transferable to the work environment. Helping to run a unit demonstrates to (potential) employers that you have skills in communication, team building, working as a team member, budgeting, planning, management, using your initiative and that you are responsible and enthusiastic as well as having a sense of humour!

Whatever role you choose you will be asked to provide 2 references and most roles will require a DBS check (Disclosure & Barring Service). Members under 18 years are not required to undertake this check. You will be contacted by a local DBS Verifier to complete this process. Once a clear declaration is received you will be able to work with the girls unsupervised.

You will hear lots of names and titles, as like many organisations Girlguiding uses shortcuts to describe our various roles in all levels of the team.

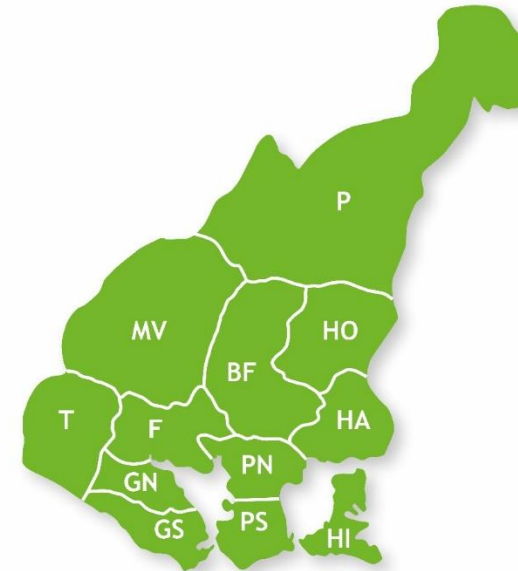
<b>Your Unit:</b>	The group of girls you are working with. Each unit has a unique name (e.g. 1st Anytown Guides).
<b>Your District:</b>	This is a small geographical area (e.g. Anytown) where all the units are looked after by a District Commissioner. The District Commissioner and leaders/unit helpers/young leaders meet to discuss matters affecting Guiding in your area. Some areas do not have districts just divisions.
<b>Your District Commissioner is:</b>	
<b>Your Division:</b>	This is a larger geographical area (e.g. Any city) where all the Districts are looked after by a Division Commissioner. The District Commissioners from a number of neighbouring districts meet regularly to support Guiding across a slightly wider area, aided by key advisers— also known as Division Executive.
<b>Your Division Commissioner is:</b>	
<b>We have 12 Divisions</b>	Bere Forest, Petersfield, Horndean, Havant, Hayling Island, Portsmouth South, Portsmouth North, Gosport South, Gosport North, Fareham, Titchfield & Meon Valley
<b>Your County is: Hampshire East</b>	In some cases this is the geographic county but where the county is very large it may be split for Guiding purposes eg Wiltshire North and Wiltshire South
<b>Your County Commissioner is:</b>	Lyndsey Cook

The County Commissioner and the Division Commissioners meet regularly to support Guiding with the aid of key advisers/co-ordinators—also known as the County/Island Executive or in some cases the County/Island Trustee Board.

In addition to this structure which is used to support Leaders, to pass on information and training and administer the County, we have a number of Advisers who are able to help units and provide ideas for activities.

GGSWE November 2020

This Map shows the Geographical area covered by Girlguiding Hampshire East



Our County is part of a larger administrative group called Girlguiding South West. The other Counties/Islands in Girlguiding South West England Region are:

Berkshire	Hampshire North
Bristol and South Gloucestershire	Hampshire West
Cornwall	Isle of Wight
Devon	Jersey
Dorset	Somerset
Gloucestershire	Somerset North
Guernsey	Wiltshire North
Hampshire East	Wiltshire South

GGSWE November 2020