

Terms & Conditions for Hiring Indoor Archery Equipment

1. Before hiring the equipment, you must have attended a session run by County or hold an Archery GB qualification so that you are aware of how to set up the equipment and to use it safely.
 2. The equipment must only be used indoors and is for the use of Rainbows and Brownies only.
 3. The equipment must be collected and returned to its place of storage by you.
 4. The equipment must be returned within one week of the date of hire. If the equipment is not returned within one week, you will forfeit the refundable deposit of £50.
 5. Cost of hiring the equipment is £20 per session.
 6. A refundable deposit of £50 is required at the time of hiring the equipment.
 7. Separate cheques are required for the hire of the equipment and the refundable deposit and must be paid before the date of hire.
 8. Cheques to be sent to: Liz Linkins, County Treasurer, Jaspers, Stamford Avenue, Hayling Island, PO11 0BJ
 9. The refundable deposit will be returned within 2 weeks following the return of the equipment
 10. Should any damage occur to the equipment other than normal wear and tear, then the refundable deposit of £50 will be retained. You will be invoiced for any additional amounts over £50 occurred for the repair or replacement of the equipment. [Such as snapped arrows, bows, damage to targets]
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Booking Form

Leader name: Membership Number:

Unit/District/Division:

Address: Email:

..... Home Phone:

..... Mobile:

.....

Date of hire: Return date:

[within 1 week of date of hire]

Number of sessions: x £20 Total cost of sessions: £

Total enclosed: £

[Total cost of sessions plus £50 refundable deposit]

Please make cheques payable to: 'Girlguiding Hampshire East' and post to: Liz Linkins, County Treasurer, Jaspers, Stamford Avenue, Hayling Island, PO11 0BJ

I agree to the Terms & Conditions for hiring the Indoor Archery Equipment.

I understand that a refundable deposit of £50 must be given prior to the hire and, so long as the Terms & Conditions are met, the refundable deposit will be returned within 2 weeks following the return of the equipment.

Signed:

On behalf of [*insert Unit/District/Division name*]:

Date:

For County Use Only:

Amount received: £

Date of Hire: _____

Refundable deposit received: Y/N

Any damage to equipment? Y/N

[List any damages]:

Date returned: _____

Refundable deposit returned: Y/N