



The County Strawberry Brooch

Purpose

The County Strawberry Brooch will be awarded to recognise and acknowledge the **exceptional contribution and commitment** that any member over the age of eighteen has made to the promotion and enhancement of Guiding within Hampshire East. This contribution will be beyond that which is normally expected of any member holding that role or appointment.

These procedures have been agreed to ensure that the awarding of the County Strawberry Brooch is fair and equitable.

Criteria

1. Applications must be made without the knowledge of the nominee and supported by a minimum of 3 letters of recommendation.
2. The award may be made to any member reaching the criteria who has reached her 18th birthday and is involved in Guiding irrespective of the appointment they hold.
3. The nominee will be involved in Guiding within Hampshire East, at County Level, in a role that involves working across the County and not just their local area.
4. Nominations may be made by any member of Girlguiding, but must be supported by the appropriate Division Commissioner or Chairman of the Awards Sub-Committee.
5. The Award is in the form of a metal brooch shaped like a strawberry and coloured in gold. The brooch may be worn in or out of guide wear.
6. Applications will only be considered whilst making the exceptional contribution or within 6 months of completion.

Procedures

How to Apply:

1. Completed applications should be returned to the Chairman of the Awards Committee, together with original copies of letters of support. Application forms are available on the County website.
2. Letters of support should provide:
 - a. Specific detail from as wide a range of people as possible covering the range of roles/responsibilities/activities undertaken by the nominee and how the nominee has fulfilled the criteria.

- b. Between 3-6 letters of support.
 - c. The writer's appointment or status and be signed and dated.
 - d. Typewritten wherever possible.
 - e. Letters sent by email are acceptable.
3. Please mark envelopes 'Confidential'. Letters will be treated with strictest confidence.

After the Awards Sub-Committee has met:

1. Following consideration of the Award application, the Chairman will inform the appropriate Division Commissioner of the decision of the Sub-Committee.
2. The Sub-Committee's decision will be final. However:
 - a. On the advice of the Sub-Committee, an application can be resubmitted.
 - b. A brand new application may be submitted for a nominee after a period of two years.
3. The Award will be presented, wherever possible, by the County Commissioner or her nominated representative on a suitable occasion. The Division Commissioner should liaise with the County Commissioner on the arrangements for the presentation.

*Awards Committee
May 2017*