



# Hampshire East TRAINING CALENDAR 2018



EXCELLENCE



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VOICE



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Produced by Girlguiding Hampshire East



Dear Leaders

Inside this leaflet are the details of training sessions for the coming year.

As adult leaders are now requested to attend at least one training every year, we hope that you will find sufficient opportunity in this calendar for you to achieve this requirement.

### Leadership Day for New Leaders

This is an all-day session for new Leaders and YLs doing the ALQ. Leaders who are changing or adding sections and working on Module 1 should attend the afternoon section programme session. All leaders doing the Leadership Qualification must attend this Training.

Saturday 28 April - Fareham URC

This is a whole day session 10.00am -3.30pm. The section training will be from 1.45pm to 3.15pm.

Monday 25 June - Southsea Infant School

This session will be the equivalent of the morning of the LQ Day. Leaders must then attend one of the Programme Renewal sessions in July to cover the section training requirement.

7pm - 10.00pm

Sunday 18 November - Denmead Community Centre

This is a whole day session 10.00am -3.30pm. The section training will be from 1.45pm to 3.15pm.



### BOOKING FORM

DATE		TRAINING TITLE	
<b>NAME</b>			
<b>ADDRESS</b>			
<b>TEL NO</b>		<b>E-MAIL</b>	
<b>UNIT AND SECTION</b>		<b>MEMBERSHIP NUMBER</b>	
<b>DISTRICT / DIVISION</b>			
<b>Emergency contact</b>		Name:	
		Telephone:	

**ARE YOU A: LEADER / UNIT HELPER / COMMISSIONER/ YL (16-18 yrs only) – please indicate**

**Any special requirements?**

**Only one person per form please**



## How to apply:

You can apply in two ways:

- 1) Complete the application form which you find on our website [www.girlguidinghantseast.org.uk](http://www.girlguidinghantseast.org.uk) using the training link
- 2) Photocopying, completing and posting the attached form

All forms should be sent the County Administrator, Karen O'Connor,  
by email to: [hantseastadm@outlook.com](mailto:hantseastadm@outlook.com) OR

by post to: 10 Denewulf Close, Bishops Waltham SO32 1GZ

You will receive confirmation within 2 weeks of application by email.

If you wish confirmation by post please send an SAE. **If you do not receive the confirmation within two weeks please contact Karen to check it has arrived!**

Training fees: Evening and half-day sessions are **£6** per person

First Response (full day) is **£15** per person

**LQ and Programme Renewal sessions are free**

**Please do not send money with applications**—Invoices will be sent to Divisions at the end of each term. Bookings should be placed ASAP but at least 2 weeks before the session. If you do not turn up to the training, your Division will still be asked for payment and they will recoup it from you in whichever way they decide. Some Trainings fill up very quickly, so please book early.

## First Response Training

**All sessions are from 9am-4.30pm**

**All leaders doing ALQ must complete this training, and it is also now a requirement for at least ONE leader from each unit to hold an up-to-date First Response certificate.**

Saturday 3 February - Burrigge Hall

Sunday 29 April - Denmead Community Centre

Saturday 23 June - Petersfield Guide HQ

Sunday 16 September - Crofton Guide Centre

Saturday 3 November - Fareham URC

## First Response Renewal

**This training is for those who have previously completed a First Response Training and need to renew within 3 years.**

Friday 19 January, 7.30-9.30pm - Buckland URC

Sunday 29 April, 9-11am - Denmead Community Centre

Saturday 23 June, 9-11am - Petersfield Guide HQ

Sunday 16 September, 9-11am - Crofton Guide Centre

Wednesday 10 October, 7.30-9.30pm - Waterlooville Guide HQ

Wednesday 21 November, 7.30-9.30pm - Whiteley Centre



## Money Management and Accounts

How to manage the unit's money and how to do accounts easily by using the Girlguiding accounts package

All Sessions are 7.30-9.30pm

Wednesday 21 March – Waterlooville Guide Centre

Wednesday 7 November – Waterlooville Guide Centre

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## Safe Space Training: Level 2

This is a compulsory Training for the ALQ and for every leader who has not yet attended a Safe Space session in the last three years. Level 1 on-line session must be done before attending this session.

Level 2 training is required for all leaders, assistant leaders, regular unit helpers and anyone helping with a residential event. about how to keep you, and our young members, safe while doing Guiding activities. It covers best practice in and out of the meeting place, risk assessment, and current Guiding policy.

All sessions are 7.30-9.30pm

Tuesday 1 May – Havant Scout HQ

Thursday 21 June - Whiteley Community Centre

Tuesday 6 November - Southsea Infant School

## Non-Residential Training weekend 2018

We are holding a training weekend at the Marriott Hotel on 20/21 January 2018

There will be the opportunity for ALQ Leaders to complete all the trainings required for the ALQ apart from First Response. Safe Space Level 2 sessions will be held on the Sunday morning for any leader who has not yet done the Safe Space session.

Information will be sent direct to leaders via Commissioners and LQ coordinators.

## Programme Renewal sessions 2-13 July 2018

These dates will be announced via the Leaders' Newsletter and flyers will be sent to all leaders. There will be 14 sessions over two weeks and every leader (including YLs doing LQ) will be expected to attend. Sessions will be cross-sectional.

## Outdoor Qualifications

If you are considering taking a residential licence in 2018 please contact Claire Reed, County Outdoor Activities Adviser, (details in County Directory) direct to find out about any training sessions that may be available

