



# Hampshire East TRAINING CALENDAR 2020



EXCELLENCE



ACCESS



VOICE



CAPACITY

Produced by Girlguiding Hampshire East



Inside this leaflet are the details of training sessions for the coming year.

As adult leaders are expected to keep updated by attending at least one training every year, we hope that you will find sufficient opportunity in this calendar for you to achieve this requirement. Look out also for further details, which will, following in the Spring about the County Training week in June.

You can apply in two ways:

1) Complete the appropriate application from which you can find on our website [www.girlguidinghantseast.org.uk](http://www.girlguidinghantseast.org.uk) using the training link

2) Photocopying, completing and posting the attached form

All forms should be sent to the County Administrator, Karen O'Connor

By email to: [hantseastadm@outlook.com](mailto:hantseastadm@outlook.com) OR

By post to: 10 Denewulf Close, Bishops Waltham, SO32 1GZ

You will receive confirmation within 2 weeks of application by email. If you wish confirmation by post, please send an SAE. **If you do not receive the confirmation within two weeks, please contact Karen to check it has arrived.**

Training fees: Evening and half-day sessions are £9 per person

First Response (full day) is £18 per person

LQ sessions are free

Please do not send money with applications. Invoices will be sent to Divisions at the end of each term. Bookings should be placed ASAP but at least 2 weeks before the session. If you do not turn up to the training, your Division will still be asked for payment and they will recoup it from you in whichever way they decide. Some Trainings fill up very quickly, so please book early.

**BOOKING FORM - ONE person per form please**

DATE		TRAINING TITLE
NAME		
ADDRESS		
TEL NO		Email
UNIT & SECTION		MEMBERSHIP NUMBER
DIVISION		
Emergency Contact	Name:	
	Telephone:	

**ARE YOU A: LEADER/UNIT HELPER/COMMISSIONER/YL (16 - 18 yrs. only) - please circle.**

**Do you have any special requirements e.g. dietary, access?**

**Would you be willing for your details to be shared with other participants on your training to encourage car sharing? YES/NO**



## Safe Space Training

There are four levels of training. All volunteers will need to do at least Level 1

The following trainings are available **on-line**

### **A Safe Space, Level 1 - An introduction - On Line**

For all volunteers including occasional helpers, GO coordinators, home contacts, peer educators and young leaders.

### **A Safe Space, Level 2 - Creating a safe space - Online**

For leaders, assistant leaders, unit helpers, leaders in training, young leaders, peer educators and those that are doing levels 3 and 4.

Additionally, we will offer a **Safe Space Level 2 face-to-face** training for leaders who would prefer this option or who find they are recommended to undertake a face-to-face training following the on-line process

Sunday 26 January - Marriott Hotel, Cosham, 10am - 12.30pm

Additional face-to-face Safe Space Level 2 sessions maybe arranged during 2020 according to the level of demand. Further information on these will be made available through the County Newsletter

### **A Safe Space, Level 3**

For anyone leading a team of adults, at least one leader per unit, mentors, advisers, coordinators, licence holders on residentials, trainers, tutors and those doing level 4.

Sunday 26 January - Marriott Hotel, Cosham, 9.30am - 12.30pm

Sunday 22 November - Denmead Community Centre. 9.30am - 12.30pm

### **A Safe Space, Level 4**

South West England Region regularly put on Level 4 trainings so please apply online to undertake one of these sessions.

<https://girlguidingsouthwestevents.co.uk/>

## County Training Week 22 - 26 June 2020

We will be holding a County Training Week with a wide range of training sessions between 22 - 26 June across the County. There will be sessions to support programme delivery as well as opportunities to explore resources and expand your guiding knowledge.

The flyer and booking form for this event will be sent out in the Spring but please note the dates and encourage all your unit teams to attend a training during the week.



## Leadership Day for New Leaders

This is an all-day session for new Leaders and YLs doing the ALQ. Leaders who are changing or adding sections and working on Module 1 should attend the afternoon section programme session (1.30pm - 3.30pm). All leaders doing the Adult Leadership Qualification must attend this Training.

Saturday 25 January - Marriott Hotel, Cosham, 10am - 3.30pm

Saturday 16 May - Liphook Guide HQ, 10am - 3.30pm

Sunday 22 November - Denmead Community Centre, 10am - 3.30pm

## Managing Finance & Accounts

All sessions start promptly at 7.30pm and end at 9.30pm

Two specific sessions to help leaders or those responsible within unit teams to ensure they are on top of their accounts and how to safely manage money within the unit. Recommended for all Leaders working on Module 4 of the ALQ.

Wednesday 11 March - Waterlooville Guide HQ,

Tuesday 6 October - Havant District Scout Centre

## Outdoor Qualifications

The Outdoor team will be visiting Division meetings to ensure that leaders are aware of all the opportunities available to support units and leaders taking part in activities outdoors. Look out in the monthly County Newsletter for news and updates of all outdoor elements.

## First Response Training

All sessions start promptly at 9.30am and end at 4.30pm

All leaders doing ALQ must complete this training, and it is also now a requirement for at least ONE leader from each unit to hold an up-to-date First Response certificate or equivalent First Aid qualification.

Sunday 9 February - Havant District Scout Centre

Saturday 13 June - Fareham United Reformed Church

Sunday 27 September - Petersfield Guide HQ

## First Response Renewal

All sessions start promptly at 7.30pm and end at 9.30pm

This training is for those who have previously completed a First Response Training and need to renew. Please note that after two renewals it is recommended that you undertake a full First Response training again.

Wednesday 18 March - Cosham Community Centre

Thursday 21 May - Waterlooville Guide HQ

Wednesday 14 October - Petersfield Guide HQ

